# JOB OPENING PLEASE POST

# *CUMBERLAND COUNTY GUIDANCE CENTER*

## JOB DESCRIPTION

### JOB TITLE: RESIDENCE COUNSELOR Temporary full and part time

**GENERAL DUTIES**

1. Provides counseling, guidance and advocacy for assigned clients
2. Maintains progress and activities records
3. Develops and implements social, recreational and educational activities for consumers
4. Communicates observations and information about the consumer to the treatment team
5. Accompanies and provides transportation for consumers to community resources
6. Provides on-site services and support
7. All other assigned duties
8. Shift hours: Most shifts available for additional information contact Susan Levay

at zlevay@ccgcnj.org

**REPORTS TO: Team Leader and Director of Residence**

**REQUIREMENTS:**

1. Education and/or experience equal to one of the following:
2. A Bachelor’s Degree from an accredited college or university in a mental health related field, Minimum of High School diploma or equivalent plus four (4) years of related work or life experience, or
3. A licensed registered nurse, or
4. A combination of one or more years of college, plus related work or life experience together equaling four years, or
5. A licensed practical nurse plus two years or related work or life experience, or
6. A High School diploma or the equivalent, plus four years of related work or life experience
7. Knowledge of community resources and agencies
8. Valid automobile driver’s license with MVR which meets Agency standards
9. Willingness to work as a team member

**SALARY:**

Starting Salary, based full time / part time schedule

10% additional for hours between 12:00 am through 8:00 am

**If interested please put your request into writing and send it to:**

**Susan Levay by February 10, 2020. She can be reached at**: **zlevay@ccgcnj.org**

**POSTED: February 3, 2020**