# JOB OPENING PLEASE POST

# *CUMBERLAND COUNTY GUIDANCE CENTER*

## JOB DESCRIPTION

***JOB TITLE:* *SENIOR RESIDENCE COUNSELOR***

***GENERAL DUTIES:***

* Responsible for assessment, planning, linking, monitoring and advocacy for consumers assigned to Supportive Housing Program.
* Participates in the development of individual comprehensive service plans.
* Participation in individual service coordination activities.
* Communicating observations and information about the consumer resident to the program coordinator, RN and treatment team.
* Documenting observations, information and services provided to the consumer resident in progress notes.
* Residential Counseling.
* Crisis intervention services (but not including crisis intervention counseling).
* On-site services and support.
* Supervising, organizing and supporting recreational and/or socialization activities.
* Assists in development of social, daily living survival skills.
* Assists in providing transportation.
* Promotes usage of community services.
* Participates in team meetings, including treatment planning.
* Completes all other duties as assigned.

***SHIFT HOURS:*** ***Part Time and PRN Shifts Available***

***REPORTS TO*:** Team Leader and Director of Residence

***REQUIREMENTS:***

* In addition to one year of experience in a Residential Mental Health setting, the individual must have a bachelor’s degree from an accredited college or university in a mental health related field.
* Knowledge of community resources and agencies.
* Valid automobile driver’s license with MVR which meets Agency standards.
* Willingness to work as a team member.

***SALARY:*** Commensurate with degree and experience

If interested please put your request into writing and send it to:

Susan Levay by \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_. She can be reached at: (856) 825-6810, Ext.286

**POSTED:** \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_