# JOB OPENING PLEASE POST

# *CUMBERLAND COUNTY GUIDANCE CENTER*

## JOB DESCRIPTION

***JOB TITLE:* SENIOR RESIDENCE COUNSELOR (Part-Time)**

***GENERAL DUTIES:***

1. Responsible for assessment, planning, linking, monitoring and advocacy for consumers assigned to Supportive Housing Program
2. Participates in the development of individual comprehensive service plans
3. Participation in individual service coordination activities
4. Communicating observations and information about the consumer resident to the program coordinator, RN and treatment team
5. Documenting observations, information and services provided to the consumer resident in progress notes
6. Residential Counseling
7. Crisis intervention services (but not including crisis intervention counseling)
8. On-site services and support
9. Supervising, organizing and supporting recreational and/or socialization activities
10. Assists in development of social, daily living survival skills
11. Assists in providing transportation
12. Promotes usage of community services
13. Participates in team meetings, including treatment planning
14. Completes all other duties as assigned

***REPORTS TO*:** Supervisor and Director of Residence

***REQUIREMENTS:***

1. In addition to one year of experience in a Residential Mental Health setting, the individual must have a Bachelor’s Degree from an accredited college or university in a mental health related field
2. Knowledge of community resources and agencies
3. Valid automobile driver’s license with MVR which meets Agency standards.
4. Willingness to work as a team member

***SALARY:*** Commensurate with degree and experience

If interested please put your request into writing and send it to:

Linda Pendergrass by March 29, 2018. She can be reached at: (856) 691-8579, Ext. 101

POSTED: March 22, 2018